

The Scholar's Integrity Code

Summer Residential Program Rules & Guidelines (Ages 13 to 15, 16 to 18 and 18 and over).

1. Introduction

These guidelines outline the standards of behaviour and safety requirements for all students attending the Summer Program. It is important that students understand these expectations before arrival and continue to follow them throughout their stay. Updates to these rules may be provided either before or after the program begins.

For clarity:

- **"Student"** refers to any participant enrolled in the course.
- **"Course"** means the program or academic track the student is registered for.
- **"Campus"** means the location where the course is held.
- **"Senior staff member"** refers to either a company director or the Program Director at the campus.

Different courses are categorised as **Type I, Type II, or Type III**, with rules varying slightly depending on the category.

If there is ever a conflict between these guidelines and the official Terms & Conditions, the Terms & Conditions take priority.

2. First Day Orientation

An induction session will be held on arrival (or soon after) covering key safety procedures,

including fire drills, check-in/out, absences, conduct expectations, and health protocols. If a student cannot attend, they must collect and review the handout materials from the campus office immediately.

3. Leaving Campus Grounds

General Rules

Permission to leave campus depends on course type, not the student's age. Students must always follow the sign-out procedures and carry both their own working mobile phone and the program's emergency contact number.

3.1 Type I Courses

- Students may leave in groups of at least 3.
- They must sign out and back in properly.
- They are not allowed to leave campus after dinner unless accompanied by staff.

3.2 Type II Courses

- Students may leave in groups of at least 2.
- They must sign out and back in properly.
- They are not allowed off campus after curfew.

3.3 Type III Courses

- Students may only leave as part of organised outings with staff supervision.
- They must have registered for the outing in advance.
- Leaving without staff is prohibited.

3.4 Day Students (Non-residential)

Day students must follow the same sign-in and sign-out rules and formally check out of the program each day before departure.

3.5 Getting to Classes and Activities

- **Type I:** Must be supervised when leaving campus unless rules in 3.1 apply.
- **Type II:** May walk unsupervised to nearby classrooms or activities, but must sign out and follow procedures.

4. Exeat (Leaving Overnight with Parents/Guardians)

If a student will be away overnight or during a scheduled registration, parents/guardians must complete an exeat form in advance. Approval is at the discretion of Quintus Scholars.

- **Type I & III:** Student may only leave with their parent/guardian (or someone 21+ officially approved in writing). Proof of ID may be required.
- **Type II:** Student may leave independently once approved, but must sign out/in and have the exeat form validated by staff.

5. Illness

Students must report illness immediately. They may be required to rest, follow medical guidance, or see a healthcare professional. Students are responsible for contacting their own travel/medical insurers if needed.

6. Academic Expectations & Integrity

6.1 Attendance

Students must attend all scheduled classes and activities unless officially excused. Repeated unexcused absences may result in dismissal.

6.2 Devices

Phones and electronic devices are not to be used in lessons unless explicitly permitted.

6.3 Academic Integrity

Plagiarism; including use of AI tools, is strictly prohibited and may result in loss of certification or dismissal.

7. Alcohol & Drugs

7.1 Alcohol

Any possession, consumption, or attempted purchase of alcohol is forbidden and may result in immediate dismissal.

7.2 Drugs

Possession, use, or distribution of illegal drugs (including related items) is grounds for immediate dismissal and possible police involvement.

8. Tobacco & Vaping

The program is smoke-free, including e-cigarettes and vaping. Students caught using or distributing tobacco products will be formally warned, and repeat offenses may result in dismissal.

9. General Rules During the Course

9.1 Curfew

Students must observe set curfew times.

9.2 Belongings

Students are responsible for safeguarding their personal items.

9.3 Dress Code

Clothing must be appropriate and not disruptive (e.g., no offensive slogans or overly revealing outfits).

9.4 Conduct

Bullying, harassment, discrimination, or hate speech will not be tolerated and may result in dismissal.

9.5 Behaviour

Students must respect others, follow safety guidance, and avoid disruptive or unsafe conduct (e.g., climbing scaffolding, throwing items, excessive noise).

9.6 Accommodation

Rooms must be kept tidy, shared respectfully, and free of prohibited items such as candles.

9.7 IT Use

Internet and device usage must follow campus rules. Misuse may result in loss of privileges or dismissal.

10. Room Searches

If a breach of rules is suspected, staff (with a campus representative or police present) may enter and search a student's room or belongings.

11. Dismissal Policy

Students who seriously or repeatedly break rules may be dismissed without refund. Dismissed students are not eligible for certificates or future enrolment unless exceptional circumstances apply.

Appendix: Course Categories

Type I (ages 13–15)

- For all courses available to students aged 13 to 15. Additional campus and course specifics may apply.

Type II (ages 16–18)

- For all courses available to students aged 16 to 18. Additional campus and course specifics may apply.

Type III (18 and over)

- For all courses available to students aged over 18. Additional campus and course specifics may apply. For students enrolled in Comprehensive Courses (greater than 4 weeks in duration) only in Type III, eligibility to follow the rules for leaving Campus grounds (Rule 3) and exeat (Rule 4) shall be determined by their age. Students under the age of 16 will be subject to the regulations applicable to Type I Courses, while students aged 16 and above will be governed by the regulations applicable to Type II.